**Next Steps for New (Initial and Change-of-Status)**

**F-1 International Student**

* **Step 1:** **F-1 Student Check-in**   
  Upon arrival to Houston (or change-of-status approval), **virtually report** to the International Services and Programs (ISP) by emailing the documents listed on the **ISP** [**Check-in website**](https://www.hccs.edu/support-services/international-students/orientation/) to [oiss.international@hccs.edu](mailto:oiss.international@hccs.edu)**. F - 1 students transferring from U.S. colleges are exempt from Check-in.**
* **Step 2: Meningitis Vaccination**If you are under 22 years old,submit proof of **Meningitis Vaccination** to the Admissions office at any HCC campus or scan your documentation and send it via email to [vaccine@hccs.edu](mailto:vaccine@hccs.edu). There are additional alternatives to submitting the proof on the following website: <https://www.hccs.edu/applying-and-paying/meningitis/>
* **Step 3:** **Complete Checklist Items.**

Log onto your student Homepage via <https://myeagle.hccs.edu> and **complete the Checklist items that prevent enrollment**: *Financial Responsibility; Residency Re-affirmation; Meningitis* (if under 22 years of age); *F-1 Onboarding*. **Negative holds** like *Int’l Student Advisement*, *Bursar's* office, *and ESL* should be cleared before enrollment with the relevant department (read details of the hold). **Positive holds** like “***F-1 student”*** do not affect enrollment. For additional information, review the [Checklist Completion Video](https://www.kaltura.com/index.php/extwidget/preview/partner_id/124722/uiconf_id/24998082/entry_id/1_ig60t1tk/embed/dynamic?&pslnkid=ADMN_S201910211613551237220374).

* **Step 4: Testing Authorization and Transcripts**

Meet with **Enrollment Services** on an HCC campus or via the HCC Virtual Lobby [www.hccs.edu/virtual-lobby](http://www.hccs.edu/virtual-lobby) to receive testing authorization**.** Pay the testing fee at the cashier’s office on campus or via your HCC portal, and bring the receipt to the testing center on campus to take the exam. Make sure to have a photo ID to present before taking the test. <https://www.hccs.edu/resources-for/current-students/testing-services/>

You can find more information about Testing and English proficiency on the following website: <https://www.hccs.edu/support-services/international-students/foreign-credentials/> Documents with passing English proficiency scores should be sent to HCC as instructed. Evaluated foreign credentials or U.S transcripts should be sent to [Transcripts | Houston Community College - HCC (hccs.edu)](https://www.hccs.edu/resources-for/current-students/transcripts/) and addressed to HCC academic advisor.

* **Step 5: Register for classes**.

Students placed in ESL/**Intensive English levels 0,1 and 2** should contact the ESL department or their Zoom lobby for enrollment/registration. [Click to learn more about CE-ESL services and support schedules](https://www.hccs.edu/continuing-education/departments/languages---ce-intensive-english-program/).

Students placed in ESL/**Intensive English levels 3 and 4** and all **academic-ready students** should meet with an Enrollment Services/Academic Advisor [on campus](https://www.hccs.edu/locations/) or [virtually](https://www.hccs.edu/applying-and-paying/virtual-lobby/) about the classes they need to take. For help with enrollment, please watch the [Class Search and Enroll Video](https://www.kaltura.com/index.php/extwidget/preview/partner_id/124722/uiconf_id/24998082/entry_id/0_ev3ecpi6/embed/dynamic?&pslnkid=ADMN_S201910210925467754753257) or download the PDF tutorial: [How to search and enroll in classes](https://www.hccs.edu/media/houston-community-college/international-students/pdfs/10212019_Enrollment-Help.pdf).

**Spring and Fall semesters** - F-1 students must enroll in 12 credit hours, of which only ONE (1) class can be 100% online. The remaining classes must be in-person or hybrid classes.

**If Summer** is the first semester of attendance, F-1 students should enroll in 9 credit hours, of which only ONE (1) class can be 100% online, and the rest must be in-person or hybrid classes. Summer enrollment is not required. It is considered vacation time if you are not enrolled. Students in the Intensive English program will be enrolled in cohort-based courses that do not allow mix-and-match of the classes.

***Note for transfer students:*** If you have not received your HCC I-20 form yet, you do not need to wait for it to register for classes. You should receive the I-20 form within 30 days of the start of the classes.

* **Step 6:** **Pay for your classes.**Your sponsors can also pay for your classes from their home countries: [**International Payment Tutorial**](https://www.hccs.edu/media/houston-community-college/international-students/pdfs/FLYWIRE-International-Students-Payment-Tutorial_Bursar_Revised.pdf) For government- or third-party sponsored students, go to **Payment and Scholarship Information** at <https://www.hccs.edu/support-services/international-students/faqs/>

You can find more about [How to Make a Payment or Set Up Payment plan here.](https://www.hccs.edu/applying-and-paying/student-financial-services/make-installment-payments-over-time/)

* **Step 7: Student Health Insurance**F-1 international students will be automatically enrolled in HCC’s Student Health Insurance Plan. For more information about the plan and applying for a **waiver of coverage**, please visit <http://www.hccs.edu/support-services/international-students/health-insurance/>
* **Step 8: Mandatory Student Orientation**

Attendance at the International Student Orientation is **MANDATORY**. Please visit <http://www.hccs.edu/support-services/international-students/orientation/> for more information.

Don't wait for the Mandatory International Orientation to enroll in classes! Classes are filling up quickly!

**Congratulations on completing the enrollment process at HCC!**

**Resources you should know about:** After registering and paying for classes, you will receive your "continuing attendance" I-20 within 15 days of the start of classes. This I-20 will enable you to apply for a new or renewed Texas Driver's License or Texas Identification card (ID). Please visit <https://www.hccs.edu/support-service/international-students/faqs/>