

USCIS FORM I-539, Application to extend/change nonimmigrant status

*Disclaimer: This document is intended only as a courtesy informational sample to the students at HCC who are applying for **Change of Status to F-1 student status**. It does not constitute a legal advice and the ISP is not responsible for any errors, omissions, and for results obtains by USCIS.*

*All applicants are responsible for verifying their Form I-539 is completed in compliance with the instructions provided by USCIS which can be found at the following link: <https://www.uscis.gov/i-539>
Failure to follow these instructions may result in denial by USCIS.*

United States Citizenship and Immigration Services (USCIS) is an agency that processes Change of Status applications besides various immigration matters, including applications for visas, citizenship, etc. Form I-539 is used for multiple application purposes by USCIS.

Change of Status is a personal application for which you are responsible.

The application preparation and USCIS decision will vary depending on the facts at issue in your particular case.

Make sure that you are filling in the most recent version of the Form I-539 <https://www.uscis.gov/i-539>

Answer all questions fully and accurately.

Before filling in the Form I-539, please **download** it from USCIS's website and open the .PDF document in Adobe so that you can type into all fields. Do not use previous form editions. Form I-539 is a fillable PDF form.

Type the information into the form using a computer. If there are fields that you cannot type into, change the internet browsers or when you print out the final form, then neatly handwrite the information in black ink in the fields.

There is a bar code at the bottom of each page on Form I-539. Please make sure that the barcode is displayed at the bottom of every page when printing your I-539. If it is missing, use a different computer/printer and/or internet browser.

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Application to Extend/Change Nonimmigrant Status
 Department of Homeland Security
 U.S. Citizenship and Immigration Services

USCIS
 Form I-539
 OMB No. 1615-0003
 Expires 09/30/2021

For USCIS Use Only	Fee Stamp	ACTION TRACK
Returned		
Resubmitted		
Relocated	Received	
	Sent	
Remarks:	<input type="checkbox"/> Granted	<input type="checkbox"/> Denied
	New Class _____ <small>(If filled with period, date)</small>	
Dates: From / /	<input type="checkbox"/> SD to:	<input type="checkbox"/> Applicant interviewed on _____
To / /	<input type="checkbox"/> Place under docket control	
To be completed by an Attorney or Accredited Representative (if any).	<input type="checkbox"/> Select this box if Form G-28 is attached.	Attorney State Bar Number (if applicable)
		Attorney or Accredited Representative USCIS Online Account Number (if any)

Check for current edition date <https://www.uscis.gov/i-539>

LEAVE BLANK

▶ **START HERE - Type or print in black ink.**

Part 1. Information About You

Your Full Name

1.a. Family Name (Last Name) _____

1.b. Given Name (First Name) _____

1.c. Middle Name _____

2. Alien Registration Number (A-Number) (if any)
 ▶ A- _____

3. USCIS Online Account Number (if any)
 ▶ _____

U.S. Physical Address

5.a. Street Number and Name _____

5.b. Apt. Ste. Flr. _____

5.c. City or Town _____

5.d. State 5.e. ZIP Code _____

Other Information About You

6. Country of Birth _____

7. Country of Citizenship or Nationality _____

8. Date of Birth (mm/dd/yyyy) _____

9. U.S. Social Security Number (if any)
 ▶ _____

10. Date of Last Arrival Into the United States (mm/dd/yyyy)
 ▶ _____

Provide Information About Your Most Recent Entry Into the United States

11. Form I-94 Arrival-Departure Record Number
 ▶ _____

12. Passport Number _____

U.S. Mailing Address

4.a. In Care Of Name (if any)

4.b. Street Number and Name _____

4.c. Apt. Ste. Flr. _____

4.d. City or Town _____

4.e. State 4.f. ZIP Code _____
(USPS ZIP Code Lookup)

1.a.b.c. Enter your names as they appear on the biographical page of your passport. If you do not have a middle name, leave the middle name (Item 1.c) blank

2. Alien Registration number: leave blank
 Only applicable if certain immigration/non-immigration benefits have been granted

3. USCIS online account: leave blank
 (only applicable if you previously filed an application, petition online using USCIS's electronic system)

4.a.b.c.d.e.f. Enter U.S. mailing address. This is the U.S. address where USCIS will mail all correspondence to you such as notification receipt, your RFE (request for evidence letter, if any), your approval or your denial notice. It is critical that this address is entered correctly. USCIS mail is time sensitive communication.

4. a. "In care of name" field:

- if you are using your own address - leave blank
- If you decide to use somebody else mailing U.S. address (e.g. a trusted friend or relative's) that can receive the USCIS mail for you, then write your friend's or relative's name in 4.a.

4.b. Street number and Name

4.c. If not a house, check the box and type the number of the apartment or suite or floor.

4.d. City or Town

4.e. Select the state from the dropdown menu (depends on the browser); if dropdown menu is inactive, use a different internet browser or fill in by neatly by hand once form is printed out.

5. Enter address where you live/stay in the U.S

6. and 7. Enter your country of birth and your country of citizenship or nationality

8. Enter your date of birth: month/date/year

9. If you have SSN – enter the number
 If you do not have SSN – leave blank

10. Enter the date of last arrival in the U.S as listed on your I-94

11. Enter the eleven (11) digit number from your most recent I-94. Download from <https://i94.cbp.dhs.gov/i94/#/home> or from I-797A Notice of Action for change of status approval.

12. Enter your passport number

Form I-539 Edition 03/10/21

Check current edition date



Bar code displayed at the bottom of every page

13. Leave blank

14.a Enter country of passport issuance
14.b Enter passport expiration date

15.a Select your current status from the dropdown menu:
Example: B1/B2, L1/L2 H1B/H4 J1, E2, etc

15.b For B1/B2, H1B/H4,,E2, L1/L2 -check your I-94 or expiration date on I-797 and enter the exp date; For F-1 – F-2 and J-1 – J-2 status – leave blank
***Dependents who will turn 21 years of age– they will “age out” of eligibility for H-4, E-2, L-2 status , thus, their dependents status end on the date they turn 21

16. Check this box only if your current status is F1, F2, J1, J2; otherwise - leave blank

3.a. Since you are applying for a change of status, select only 3.a. (do not check boxes 1 and 2)

3.b. enter date: Enter the **program start date on the I-20 form** you received from HCC

3.c. select **F-1-student-academic** from the dropdown menu (only active HCC F-1 students or their dependents can choose F-2)

4. If you are applying only for yourself, select 4.

5.a If family members who are currently in the U.S. (spouse or children under 21 years of age) are filing this application with you, check 5.a. If you are the only applicant, leave 5.a. blank. You have to complete **I-539 A** supplement for each co-applicant. You dependent(s) will be added to your I-20 to request F-2 status. U.S born children should not be included in the application.

5.b. Enter total number of the people in the application
Example: number 1 for one applicant

Part 3

1. Leave blank

2.a. Select “no” (unless this applies to you)

Part 1. Information about You (continued)

13. Travel Document Number []

14.a. Country of Passport or Travel Document Issuance []

14.b. Passport or Travel Document Expiration Date (mm/dd/yyyy) []

15.a. Current Nonimmigrant Status (e.g. F-1 student, H-4 dependent, etc.) []

15.b. Expiration Date (mm/dd/yyyy) []

16. Select this box if you were granted Duration of Status (D/S).

Part 2. Application Type

I am applying for (select **only one** box):

1. Reinstatement to student status.

2. An extension of stay in my current status.

3.a. A change of status.

3.b. New status and effective date of change (mm/dd/yyyy) []

3.c. The change of status I am requesting is: []

Number of people included in this application (select **only one** box):

4. I am the only applicant.

5.a. Members of my family are filing this application with me.

5.b. The total number of people (including me) in the application is: (Complete the supplement for each co-applicant.) []

Part 3. Processing Information

1. I/We request that my/our current or requested status be extended until (mm/dd/yyyy): []

2.a. Is this application based on an extension or change of status already granted to your spouse, child, or parent?
 Yes No

2.b. If you answered "Yes" to Item Number 2.a., provide USCIS Receipt Number.
[]

3.a. Is this application based on a separate petition or application to provide your spouse, child, or parent an extension or change of status?
 Yes, filed with this Form I-539. No
 Yes, filed previously and pending with U.S. Citizenship and Immigration Services (USCIS).

3.b. If pending with USCIS, provide USCIS Receipt Number.
[]

If the petition or application is pending with USCIS, also provide the following information:

4. First and Last Name of Petitioner or Applicant []

5. Date Filed (mm/dd/yyyy) []

Part 4. Additional Information About the Applicant

Provide Your Current Passport Information (if different from Part 1.)

1.a. Passport Number []

1.b. Country of Passport Issuance []

1.c. Passport Expiration Date (mm/dd/yyyy) []

Physical Address Abroad

2.a. Street Number and Name []

2.b. Apt. Ste. Flr. []

2.c. City or Town []

2.d. Province []

2.e. Postal Code []

2.f. Country []

Answer the following questions. If you answer "Yes" to any of the questions in **Item Numbers 3. - 15.**, use the space provided in **Part 8. Additional Information** to provide an explanation.

3.a. Select “no”

Part 4
1.a. b. c. only to be provided if you have been issued a new passport while in the U.S. and it's different from the one you have used to enter the U.S. If passport is the same as you initially entered the U.S. – leave part 4 blank

2.a. – 2.f.
Enter the physical address in your home country

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Part 4. Additional Information About the Applicant (continued)

- 3. Are you, or any other person included on the application, an applicant for an immigrant visa? Yes No
- 4. Has an immigrant petition **EVER** been filed for you or for any other person included in this application? Yes No
- 5. Has Form I-485, Application to Register Permanent Residence or Adjust Status, **EVER** been filed by you or by any other person included in this application? Yes No
- 6. Have you, or any other person included in this application, **EVER** been arrested or convicted of any criminal offense since last entering the United States? Yes No

Have you, or any other person included on the application, **EVER** ordered, incited, called for, committed, assisted, helped with, or otherwise participated in any of the following:

- 7.a. Acts involving torture or genocide? Yes No
- 7.b. Killing any person? Yes No
- 7.c. Intentionally and severely injuring any person? Yes No
- 7.d. Engaging in any kind of sexual contact or relations with any person who did not consent or was unable to consent, or was being forced or threatened? Yes No
- 7.e. Limiting or denying any person's ability to exercise religious beliefs? Yes No

Have you, or any other person included on the application, **EVER**:

- 8.a. Served in, been a member of, assisted, or participated in any military unit, paramilitary unit, police unit, self-defense unit, vigilante unit, rebel group, guerrilla group, militia, insurgent organization, or any other armed group? Yes No
- 8.b. Worked, volunteered, or otherwise served in any prison, jail, prison camp, detention facility, labor camp, or any other situation that involved detaining persons? Yes No
- 9. Have you, or any other person included in this application, **EVER** been a member of, assisted, or participated in any group, unit, or organization of any kind in which you or other persons used any type of weapon against any person or threatened to do so? Yes No

- 10. Have you, or any other person included in this application, **EVER** assisted or participated in selling, providing, or transporting weapons to any person who, to your knowledge, used them against another person? Yes No
- 11. Have you, or any other person included in this application, **EVER** received any type of military, paramilitary, or weapons training? Yes No
- 12. Have you, or any other person included in this application, done anything that violated the terms of the nonimmigrant status you now hold? Yes No
- 13. Are you, or any other person included in this application, now in removal proceedings? Yes No

If you answered "Yes" to **Item Number 13.**, provide the following information concerning the removal proceedings in the space provided in **Part 8. Additional Information.** Include the name of the person in removal proceedings and information on jurisdiction, date proceedings began, and status of proceedings.

- 14. Have you, or any other person included in this application, been employed in the United States since last admitted or granted an extension or change of status? Yes No

If you answered "No" to **Item Number 14.**, fully describe how you are supporting yourself in **Part 8. Additional Information.** Include documentary evidence of the source, amount, and basis for any income.

If you answered "Yes" to **Item Number 14.**, fully describe the employment in **Part 8. Additional Information.** Include the name of the person employed, name and address of the employer, weekly income, and whether the employment was specifically authorized by USCIS.

- 15. Are you, or any other person included in this application, currently or have you ever been a J-1 exchange visitor or a J-2 dependent of a J-1 exchange visitor? Yes No

If you answered "Yes" to **Item Number 15.**, you must provide the dates you maintained status as a J-1 exchange visitor or J-2 dependent in **Part 8. Additional Information.**



Part 4

Questions 3 - 9

Read questions – answer fully and accurately by selecting the box “yes” or “no”

Part 4

Questions 10 - 15

Read questions - answer fully and accurately by selecting the box “yes” or “no”

14.

Read USCIS instructions below question 14. These instructions will help you to answer question 14 and provide the required information in Part 8 .

15.

Read USCIS instructions below question 15. These instructions will help you to answer question 15 and provide the required information in Part 8

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Part 5
1.a select box 1.a.

1.b
this box to be selected only if you are using interpreter

2.
this box to be selected only if you are using a preparer

3. 4. 5.
Enter your contact information

Part 5. Applicant's Statement, Contact Information, Declaration, Certification and Signature

NOTE: Read the **Penalties** section of the Form I-539 Instructions before completing this section.

Applicant's Statement

NOTE: Select the box for either **Item Number 1.a.** or **1.b.** If applicable, select the box for **Item Number 2.**

- 1.a. I can read and understand English, and I have read and understand every question and instruction on this application and my answer to every question.
- 1.b. The interpreter named in **Part 6.** read to me every question and instruction on this application and my answer to every question in a language in which I am fluent, and I understood everything.
- 2. At my request, the preparer named in **Part 7.**, prepared this application for me based only upon information I provided or authorized.

Applicant's Contact Information

- 3. Applicant's Daytime Telephone Number
- 4. Applicant's Mobile Telephone Number (if any)
- 5. Applicant's Email Address (if any)

Applicant's Declaration and Certification

Copies of any documents I have submitted are exact photocopies of unaltered, original documents, and I understand that USCIS may require that I submit original documents to USCIS at a later date. Furthermore, I authorize the release of any information from any and all of my records that USCIS may need to determine my eligibility for the immigration benefit that I seek.

I furthermore authorize release of information contained in this application, in supporting documents, and in my USCIS records, to other entities and persons where necessary for the administration and enforcement of U.S. immigration law.

I understand that USCIS will require me to appear for an appointment to take my biometrics (fingerprints, photograph, and/or signature) and, at that time, I will be required to sign an oath reaffirming that:

- 1) I reviewed and understood all of the information contained in, and submitted with, my application; and
- 2) All of this information was complete, true, and correct at the time of filing.

I certify, under penalty of perjury, that all of the information in my application and any document submitted with it were provided or authorized by me, that I reviewed and understand all of the information contained in, and submitted with, my application and that all of this information is complete, true, and correct.

Applicant's Signature

- 6.a. Applicant's Signature **sign by hand**
- 6.b. Date of Signature (mm/dd/yyyy)

NOTE TO ALL APPLICANTS: If you do not completely fill out this application or fail to submit required documents listed in the Instructions, USCIS may deny your application.

Part 6. Interpreter's Contact Information, Statement, Certification, and Signature

Provide the following information about the interpreter.

Interpreter's Full Name

- 1.a. Interpreter's Family Name (Last Name)
- 1.b. Interpreter's Given Name (First Name)
- 2. Interpreter's Business or Organization Name (if any)

6.a. after form is completed, print and **sign by hand** (no electronic signature allowed on the paper form)

6.b. add the date you signed the form

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Part 6 refers to an interpreter who may completed the form for you. Leave blank unless an interpreter has assisted you in filling out this form.

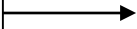
<p>Part 6. Interpreter's Contact Information, Statement, Certification, and Signature (continued)</p> <p>Interpreter's Mailing Address</p> <p>3.a. Street Number and Name <input type="text"/></p> <p>3.b. <input type="checkbox"/> Apt. <input type="checkbox"/> Ste. <input type="checkbox"/> Flr. <input type="text"/></p> <p>3.c. City or Town <input type="text"/></p> <p>3.d. State <input type="text"/> 3.e. ZIP Code <input type="text"/></p> <p>3.f. Province <input type="text"/></p> <p>3.g. Postal Code <input type="text"/></p> <p>3.h. Country <input type="text"/></p> <p>Interpreter's Contact Information</p> <p>4. Interpreter's Daytime Telephone Number <input type="text"/></p> <p>5. Interpreter's Mobile Telephone Number (if any) <input type="text"/></p> <p>6. Interpreter's Email Address (if any) <input type="text"/></p> <p>Interpreter's Certification</p> <p>I certify, under penalty of perjury, that: I am fluent in English and <input type="text"/> which is the same language specified in Part 5, Item Number 1.b., and I have read to this applicant in the identified language every question and instruction on this application and his or her answer to every question. The applicant informed me that he or she understands every instruction, question, and answer on the application, including the Applicant's Declaration and Certification, and has verified the accuracy of every answer.</p> <p>Interpreter's Signature</p> <p>7.a. Interpreter's Signature <input type="text"/></p> <p>7.b. Date of Signature (mm/dd/yyyy) <input type="text"/></p>	<p>Part 7. Contact Information, Declaration, and Signature of the Person Preparing this Application, if Other Than the Applicant</p> <p>Provide the following information about the preparer.</p> <p>Preparer's Full Name</p> <p>1.a. Preparer's Family Name (Last Name) <input type="text"/></p> <p>1.b. Preparer's Given Name (First Name) <input type="text"/></p> <p>2. Preparer's Business or Organization Name <input type="text"/></p> <p>Preparer's Mailing Address</p> <p>3.a. Street Number and Name <input type="text"/></p> <p>3.b. <input type="checkbox"/> Apt. <input type="checkbox"/> Ste. <input type="checkbox"/> Flr. <input type="text"/></p> <p>3.c. City or Town <input type="text"/></p> <p>3.d. State <input type="text"/> 3.e. ZIP Code <input type="text"/></p> <p>3.f. Province <input type="text"/></p> <p>3.g. Postal Code <input type="text"/></p> <p>3.h. Country <input type="text"/></p> <p>Preparer's Contact Information</p> <p>4. Preparer's Daytime Telephone Number <input type="text"/></p> <p>5. Preparer's Mobile Telephone Number (if any) <input type="text"/></p> <p>6. Preparer's Email Address (if any) <input type="text"/></p>
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Part 7 refers to a preparer who may completed the form for you. Leave blank unless a preparer has assisted you in filling out this form.

LEAVE BLANK

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Part 7 continued refers to a preparer who may completed the form for you. Leave blank unless a preparer has assisted you in filling out this form.



Part 7. Contact Information, Declaration, and Signature of the Person Preparing this Application, if Other Than the Applicant (continued)

Preparer's Statement

7.a. I am not an attorney or accredited representative but have prepared this application on behalf of the applicant and with the applicant's consent.

7.b. I am an attorney or accredited representative and my representation of the applicant in this case extends does not extend beyond the preparation of this application.

NOTE: If you are an attorney or accredited representative, you may need to submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, with this application.

Preparer's Certification

By my signature, I certify, under penalty of perjury, that I prepared this application at the request of the applicant. The applicant then reviewed this completed application and informed me that he or she understands all of the information contained in, and submitted with, his or her application, including the Applicant's Declaration and Certification, and that all of this information is complete, true, and correct. I completed this application based only on information that the applicant provided to me or authorized me to obtain or use.

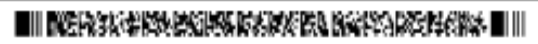
Preparer's Signature

8.a. Preparer's Signature

8.b. Date of Signature (mm/dd/yyyy)

LEAVE BLANK

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Items on part 8 are used to provide more information for any question requiring an extra space for answer.
Example: Question 14 and 15 on page 3

Part 8. Additional Information

If you need extra space to provide any additional information within this application, use the space below. If you need more space than what is provided, you may make copies of this page to complete and file with this application or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet; indicate the **Page Number, Part Number, and Item Number** to which your answer refers; and sign and date each sheet.

1.a. Family Name (Last Name) [input]
1.b. Given Name (First Name) [input]
1.c. Middle Name [input]
2. A-Number (if any) ▶ A- [input]

3.a. Page Number [input] 3.b. Part Number [input] 3.c. Item Number [input]

3.d. [Lined area for response]

4.a. Page Number [input] 4.b. Part Number [input] 4.c. Item Number [input]

4.d. [Lined area for response]

5.a. Page Number [input] 5.b. Part Number [input] 5.c. Item Number [input]

5.d. [Lined area for response]

6.a. Page Number [input] 6.b. Part Number [input] 6.c. Item Number [input]

6.d. [Lined area for response]

7.a. Page Number [input] 7.b. Part Number [input] 7.c. Item Number [input]

7.d. [Lined area for response]

3. a, b, c refer to question 14 on page 3, part 4
3.a. enter page 3 for page number
3.b. enter part 4 for part number
3.c. enter item 14 for item number

3.d
If you answered "no" to item 14 (page 3, part 4), you may use the following common example of a response:
I am sponsored by (e.g. father, mother, relative, family friend) or I am self-sponsoring. See the enclosed financial documents.

If you answered "yes" to item 14, follow USCIS instructions and provide the information. Include information on any OPT, economic hardship, other type of work permit you had authorized by USCIS.

4.a, b, c refer to question 15 on page 3, part 4
Item 15, Page 3, Part 4 (only for former J-1 or J-2 visa holders)
If you answered "yes" to item 15 (page 3, part 4), you must provide the dates you maintained status as J-1 exchange visitor or J-2 dependent.

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