

## Solicitation Amendment No. 002

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<b>To: Prospective Bidder/Offeror:</b>	<b>Date:</b>
Prospective Respondent	February 20, 2019
<b>Project Title:</b>	<b>Project No.:</b>
Programming Services for the New Katy Education Building	RFQ 19-39
<b>Description of Solicitation Amendment:</b>	
<p>The Request for Qualifications (Project RFQ No. 19-39) is hereby amended as set forth below:</p> <p style="text-align: center;"><b>REQUEST FOR QUALIFICATIONS</b></p> <p style="text-align: center;"><b>PROJECT NO. RFQ 19-39</b></p> <p style="text-align: center;"><b>PROGRAMMING SERVICES FOR NEW KATY EDUCATION BUILDING</b></p> <p style="text-align: center;"><b><u>QUESTIONS AND ANSWERS No. 001</u></b></p> <p>Please visit our website at <a href="https://www.hccs.edu/about-hcc/procurement/">https://www.hccs.edu/about-hcc/procurement/</a></p> <p>Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.</p>	
	<b>Date:</b>
<b>Company Name (Bidder/Offerer):</b>	
<b>Signed by:</b>	
<b>Name (Type or Print):</b>	<b>Title:</b>

**REQUEST FOR PROPOSAL**

**PROJECT NO. RFQ 19-39**

**PROGRAMMING SERVICES FOR NEW KATY EDUCATION BUILDING**

**QUESTIONS AND ANSWERS No. 001**

Date: February 20, 2019

To: Prospective Respondents

From: Procurement Operations Department, Houston Community College

Subject: Questions and Answers Responses

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Q1. Is the master planning component part of the programming or part of the building proposal?

**Response:** Building proposal.

Q2. Within a facility programming effort, the inclusion of engineering consultants for analysis of existing conditions and or system definition can be optional. If HCC has good system expectations already defined, inclusion of engineers may be unnecessary. Please clarify the expectation of HCC relative to including engineering consultants within the Programming team as opposed to relying upon available information from HCC for basic building systems understanding?

**Response:** Do not include engineering in the programming team.

Q3. Is there a defined project budget for this scope specifically and construction cost allocation or total project cost expectation?

**Response:** Allocation for land and the balance of the budget is for project development.

Q4. Is there a defined schedule for the Katy Education Building project development to occupancy?

**Response:** Yes, as early as possible without spending extra to expedite.

Q5. Is there a schedule expectation for the programming service scope?

**Response:** See response to question No. 4.

Q6. During pre-submittal meeting the question regarding duration of the services to be provided under this RFQ. The response said something like "about 75 days, please provide detail on the period of performance for this RFQ?"

**Response:** See response to question No. 4.

Q7. Is our City Houston DBE certification adequate to declare us a small business for this project?

**Response:** Yes.

Q8. We are a Florida corporation, do we have to register with Texas Secretary of State before we submit a proposal or may we do same, if selected?

**Response:** No, you are not required to register with the Texas Secretary of State in order to provide a response.

Q9. Is any occupational license required at the time we submit a response or may we produce same, if selected?

**Response:** No, you are correct.

When issued, "Questions & Answers" shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Questions & Answers. All revisions, responses, and answers incorporated into the Questions & Answers are collaboratively from both the Procurement Operations and the applicable HCC Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Questions & Answers and to have incorporated them into this solicitation and resulting proposal response.

Furthermore, it is the responsibility of each Contractor to obtain any previous Questions & Answers associated with this solicitation

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