

QUESTIONS AND ANSWERS

REQUEST FOR QUALIFICATIONS (RFQ)

PROJECT NO. 11-25

PROJECT TITLE: CONSTRUCTION MATERIAL TESTING/OBSERVATION AND GEOTECHNICAL ENGINEERING SERVICES

Date: February 17, 2011
To: Prospective Respondents
From: Houston Community College
Subject: Informational Letter # 1 – Request for Competitive Sealed Proposals for Construction Material Testing/Observation and Geotechnical Engineering Services, HCC Project No. 11-25

The following questions regarding the Request for Qualifications (RFQ) for Construction Material Testing/Observation and Geotechnical Engineering Services (Project # 11-25) were received in the Procurement Operations Department within the time period stated in the RFQ:

Question #1: - Can you please let me know what the situation is that project number 11-09 is essentially being re-bid as Project Number 11-25.

HCC Answer: - Project No. 11-25 is not a bid. Project No. 11-25 is a Request for Qualifications.

Question #2: - Was project number 11-09 ever awarded? If not, what is the reason for it not being awarded?

HCC Answer: - No. Please see Solicitation Amendment No. 3, Project No. 11-09, located on the HCC Procurement Operations website.

Question #3: - I would like to resubmit if that is the correct action to take but if an award is to be made on 11-09 then it might not be necessary to bid on the 11-25 project. Can you please let me know how to proceed on submittal 11-25 and what is happening with the previous 11-09 submittal?

HCC Answer: - Yes, you may resubmit for RFQ. Project No. 11-25. Please see Answer to Question No. Two (2) regarding Project No. 11-09.

Question #4: - The Small Business participation is listed as 25%. I am a small business, certified by the City of Houston as well as other agencies. We intend to perform 100% of the work. So our question is... Is this acceptable? Or are we required to obtain the services of another small business firm in order to satisfy the 25% small business participation goal?

HCC Answer: - No, this is not acceptable. Yes, you must meet the goal of 25% for Small Business Participation as established in VII.c. of the RFQ?

Question #5: - In section IV. Document Format and Submission, item #7 requests that the submitter address the areas/factors specified in paragraph VI.-Scope of Services. Is this correct or were you meaning to refer to section V. Selection Requirements and Evaluation Criteria?

HCC Answer: - Section V.