

QUESTIONS AND ANSWERS

Off-Site Records Management and Destruction Services

PROJECT NO. 11-18

To: Prospective Respondents

From: Houston Community College

Date: December 3, 2010

Subject: Informational Letter # 1 – Requests For Proposals, HCC Project No. 11-18

The following questions regarding the Request For Proposals, HCC Project No. 11-18 were received in the Procurement Operations Department within the time period stated in the RFP:

Question #1: What is the contract value of the current contract?

HCC Answer: For the period June 2005 through August 31, 2010 the amount was \$96, 329.10.

Question #2: Can you tell me the current contracted \$ amount for file retrieval?

HCC Answer: See answer to question number 1.

Question #3: RE: "Sample Contract Documents" (Pgs 39, 40, 41 and 42) Are these to be acknowledged or for illustration only?

HCC Answer: Illustration only.