

**AUDIT COMMITTEE
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

January 12, 2017

Minutes

The Audit Committee of the Board of Trustees of Houston Community College held a meeting on Thursday, January 12, 2017 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

Members Present

Robert Glaser, Committee Chair
Dave Wilson, Committee Member
Eva Loreda, Alternate Committee Member

Administration

Cesar Maldonado, Chancellor
Melissa Gonzalez, Vice Chancellor/Chief of Staff
Ashley Smith, General Counsel
Teri Zamora, Senior Vice Chancellor, Finance and Administration
Athos Brewer, Vice Chancellor, Student Services
William Carter, Vice Chancellor, Information Technology
Madeline Burillo, President, Southwest College
Margaret Ford Fisher, President, Northeast College
Phillip Nicotera, President, Coleman College
Irene Porcarello, President, Southeast College
Jason Wilson, Acting President, Central College
Janet May, Chief Human Resources Officer
Deborah Chambers, Interim Executive Director, HCC Foundation
Terrance Corrigan, Director, Internal Audit

Others Present

Jarvis Hollingsworth, Board Counsel, Bracewell LLP
Mellissa Miller-Waters, President, Faculty Senate
Other administrators, citizens, and representatives from the news media

CALL TO ORDER

Mr. Robert Glaser, Committee Chair, called the meeting to order at 9:47 a.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

(The following Trustees were present: Glaser, Loreda, and Wilson)

TOPICS FOR DISCUSSION AND/OR ACTION

REPORT ON COMPLIANCE PROGRAM

Dr. Maldonado noted that Ms. Valerie Simpson would provide an update on the compliance plan.

Ms. Simpson provided an overview to include:

- Progress and Status of Compliance Program
 - Where HCC Was
 - Where HCC Compliance Is Now
 - Goals for HCC Compliance Program in 2017

Ms. Simpson apprised that January 12, 2017 would be her last day of employment with the College. Dr. Maldonado expressed appreciation to Ms. Simpson for her commitment to the College and her diligent work efforts regarding the TASB policy.

Mr. Glaser requested a copy of the comprehensive report provided by Ms. Simpson.

Ms. Loreda also expressed appreciation to Ms. Simpson for her tenure with HCC.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 9:54 a.m.

Minutes submitted by Sharon Wright, Director, Board Services

Minutes Approved as Submitted: February 23, 2017