

**NOTICE OF MEETING  
THE BOARD OF TRUSTEES  
OF THE HOUSTON COMMUNITY COLLEGE  
MEETING AS A COMMITTEE OF THE WHOLE**

**August 14, 2014**

Notice is hereby given that the Board of Trustees of Houston Community College will meet as a Committee of the Whole on Thursday, the fourteenth (14<sup>th</sup>) day of August, 2014, at 4:00 p.m., or after, and from day to day as required, at the HCC Administration Building, 3100 Main, 2<sup>nd</sup> Floor in Seminar Room B, Houston, Texas. The items listed in this Notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session may be discussed and/or approved in open session and vice versa as permitted by law. Action Items approved by the Committee of the Whole will be listed on the Consent Agenda at a Regular Board Meeting.

**I. Call to Order**

**II. Topics for Discussion and/or Action:**

**A. Facilities and Finance**

1. Proposed Operating Budget (Unrestricted Funds) for Fiscal Year 2014-2015.
2. Proposed Operating Budget (Restricted Funds) for Fiscal Year 2014-2015.
3. Capital & Technology Plan for Fiscal Year 2014-2015.
4. Settlement with AT&T for Structured Cabling Services at Angela and Felix Morales Building.
5. Consider Approval of Grant of Right-of-Way to City of Houston.
6. Banking Resolution Authorization.
7. Contract Renewal for Insurance Coverage.
8. Investment Report for the Month of May 2014.
9. Investment Report for the Month of June 2014.
10. Monthly Finance Statement for June 2014.
11. Proposed Settlement between Lucinda Arevalo and HCC.

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12. Payment to Gardere Wynne Sewell LLP for Professional Legal Services Rendered May - June 2014.
13. Payment to Monty & Ramirez LLP for Professional Legal Services Rendered June 2014.
14. Update on Bond Capital Improvement Plan (CIP) Related Matters.

**III. Action and/or Report Items from Appointed and Ad Hoc Committee(s):**

**A. Academic Affairs/Student Services**

1. Placement Test.
2. Nursing Program Elsevier Instructional Testing Services.
3. Update on Athletics Program.

**B. Audit**

4. Presentation from External Audit Firm.

**C. Board Governance**

5. Consider Waiver of Conflict of Interest.
6. Proposed Revision to Board Policy B.1.5.4-Signature Authority.
7. Proposed Revision to Board Policy B.2.3.3-Construction Management Regarding Change Orders.
8. New Policy to Require Vendors to Certify Non-Discriminate Action Against LGBT Members in Hiring.
9. Discuss Prevailing Wage and Benefits Policy Regarding Contracts.
10. Board Expenditure Report for Fiscal Year 2013-2014.

**D. External Relations**

11. Proposed 84<sup>th</sup> Legislative Session 2015 Legislative Priorities.
12. Engaging Federal and/or State Government Relations Service Providers.

**IV. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072; and 551.074, the Open Meetings Act, for the following purposes:**

**A. Litigation and Legal Matters**

1. Consultation with General Counsel on Proposed Settlement between Lucinda Arevalo and HCC.
2. Consultation with legal counsel concerning matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.
3. Consultation with General Counsel on Pending Legal Matters.

**B. Personnel Matters**

1. Deliberate the appointment, employment, evaluation, reassignment, duties, leave, discipline, contract status, or dismissal or to hear complaints or charges against the chancellor, employees or board members.

**C. Real Estate and Property Matters**

1. Deliberate the Purchase of Property for Northeast College.
2. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on negotiations.

**Reconvene in Open Meeting**

**V. Consider Approval of Agenda Items, Including Closed Session Matters**

**VI. Additional Closed or Executive Session Authority**

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board June conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071

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through 551.086, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment or specific occasions for implementation of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

## **VII. Adjournment**

**CERTIFICATE OF POSTING OR GIVING NOTICE**

On this 11<sup>th</sup> day of August, 2014, at or before 4:00 p.m., this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the Administration Building of the Houston Community College System, 3100 Main, First Floor, Houston, Texas 77002; (2) the Harris County Criminal Justice Center, 1201 Franklin, Houston, Texas 77002; (3) the Fort Bend County Courthouse, 401 Jackson, Richmond, Texas 77469; and (4) the Houston Community College website, [www.hccs.edu](http://www.hccs.edu). The Houston Community College's public meeting notices for Fort Bend County may be viewed after hours (*i.e.* between the hours of 5:30 p.m. and 7:30 a.m.) on the kiosk located on the west side of the new Fort Bend County Courthouse (the "William B. Travis Building"), located at 309 South Fourth Street, Richmond, Texas 77469.

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Sharon R. Wright, Manager  
Board Services