

**NOTICE OF MEETING
THE BOARD OF TRUSTEES
OF THE HOUSTON COMMUNITY COLLEGE
MEETING AS A COMMITTEE OF THE WHOLE**

October 10, 2013

Notice is hereby given that the Board of Trustees of Houston Community College will meet as a Committee of the Whole on Thursday, the tenth (10th) day of October, 2013, at 4:00 p.m., or after, and from day to day as required, at the HCC Administration Building, 3100 Main, 2nd Floor in Seminar Room A, Houston, Texas. The items listed in this Notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session may be discussed and/or approved in open session and vice versa as permitted by law. Action Items approved by the Committee of the Whole will be listed on the Consent Agenda at a Regular Board Meeting.

I. Call to Order

II. Topics for Discussion and/or Action:

A. Facilities and Finance

1. Approve Bond Oversight Committee Members
2. Letter of Intent Between HCC and Stemedica
3. Investment Report for the Month of August 2013
4. Monthly Finance Report for September 2013
5. Payment to Bracewell & Giuliani LLP for Professional Services (August 2013)
6. External Financial Audit Services (Project No. RFQ 13-30)
7. Construction Audit Services
8. Employee Assistance Program Services (Project No. RFP 13-47)
9. Threat/Vulnerability Assessment & Risk Analysis (Project No. RFP 13-38)
10. Alief Bissonnet Workforce Building Construction (Project No. RFCSP 13-31)

Houston Community College
Committee of the Whole – October 10, 2013

11. Report on Interlocal & Cooperative Contracts Competitively Awarded
12. Update on Bond Capital Improvement Plan (CIP) Related Matters
13. Report on 2012-2015 Strategic Plan

III. Action and/or Report Items from Appointed and Ad Hoc Committee(s):

A. Academic Affairs/Student Services

1. Enrollment Management Plan
2. Update on Athletics Program

B. Minority Male Initiative

4. HCC Male Student Success: Retention and Graduation Rates
5. Minority Male Initiative Summer STEM Academy
6. Minority Male Participation in HCC Workforce, Entrepreneurship and Small Business Programs

IV. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072; and 551.074, the Open Meetings Act, for the following purposes:

A. Litigation and Legal Matters

1. Consultation with legal counsel concerning matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws
2. Consultation with General Counsel on Pending Legal Matters

B. Personnel Matters

1. Deliberate the appointment, employment, evaluation, reassignment, duties, leave, discipline, contract status, or dismissal or to hear complaints or charges against the chancellor, employees or board members

C. Real Estate and Property Matters

1. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on negotiations

Reconvene in Open Meeting

V. Consider Approval of Agenda Items, Including Closed Session Matters

VI. Additional Closed or Executive Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board June conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.086, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment or specific occasions for implementation of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Houston Community College
Committee of the Whole – October 10, 2013

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. Adjournment

CERTIFICATE OF POSTING OR GIVING NOTICE

On this _____ 4th _____ day of _____ October, 2013, at or before 4:00 p.m., this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the Administration Building of the Houston Community College System, 3100 Main, First Floor, Houston, Texas 77002; (2) the Harris County Criminal Justice Center, 1201 Franklin, Houston, Texas 77002; (3) the Fort Bend County Courthouse, 401 Jackson, Richmond, Texas 77469; and (4) the Houston Community College website, www.hccs.edu. The Houston Community College's public meeting notices for Fort Bend County may be viewed after hours (*i.e.* between the hours of 5:30 p.m. and 7:30 a.m.) on the kiosk located on the west side of the new Fort Bend County Courthouse (the "William B. Travis Building"), located at 309 South Fourth Street, Richmond, Texas 77469.

Sharon R. Wright, Manager
Board Services