

**NOTICE OF MEETING  
THE BOARD OF TRUSTEES  
OF THE HOUSTON COMMUNITY COLLEGE  
MEETING AS A COMMITTEE OF THE WHOLE**

**June 18, 2013**

Notice is hereby given that the Board of Trustees of Houston Community College will meet as a Committee of the Whole on Tuesday, the eighteenth (18<sup>th</sup>) day of June, 2013, at 4:30 p.m., or after, and from day to day as required, at the HCC Administration Building, 3100 Main, 2<sup>nd</sup> Floor in Seminar Room A, Houston, Texas. The items listed in this Notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session may be discussed and/or approved in open session and vice versa as permitted by law. Action Items approved by the Committee of the Whole will be listed on the Consent Agenda at a Regular Board Meeting.

**I. Call to Order**

**II. Topics for Discussion and/or Action:**

**A. Facilities and Finance**

1. Report on HCC and Houston Independent School District's Visit to Middle College at Guilford Technical Community College in Greensboro, NC
2. Proposed Operating Budgets (Unrestricted Funds) for Fiscal Years 2013-14 and 2014-15
3. Proposed Operating Budget (Restricted Funds) for Fiscal Year 2013-14
4. Bond Oversight Committee
5. Debt Management Policy
6. Authorization to Amend and Renew the Interlocal Cooperation Agreement for the Collection of Taxes between Fort Bend County, Texas (Fort Bend) and Houston Community College (HCC)
7. Renewal of Lease Agreement for 1265 Pinemont Drive, Houston, Texas
8. Investment Report for the Month of April 2013

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9. Monthly Finance Report for May 2013
10. Romer Absolute Arm Or Equal (Project No. 13-23)
11. Felix Fraga 3rd Floor Build Out (Project No. 13-36)
12. Ultrasound System Philips Model iU22 Or Equivalent (Project No. 13-28)
13. Southeast (SE) College Workforce 3rd Floor & Parking Garage Shell Space Build Out (Project No. 13-37)
14. Program Management Services (Project No. 13-39)
15. Project Management Services (Project No. 13-40)
16. System A&E Services (Project No. 13-22)
17. A&E Services for Bond Related Projects (Project No. 13-26)
18. A&E Services for Coleman College Expansion Bond Related Project (Project No. 13-29)
19. Professional Land Surveying Services (Project No. 13-27)
20. Interlocal and Cooperative Contract Authorization: Approvals and Renewals Fiscal Year 2014
21. Proposed Revisions to Board Bylaws

**III. Action and/or Report Items from Appointed and Ad Hoc Committee(s)**

**A. Academic Affairs/Student Services**

1. Report on Enrollment Management (Recruitment and Retention)
2. Update on Student Recruitment and Retention Campaign
3. Report on HCC Drilling Program

**B. Board Governance**

4. Strategic Engagement Practice
5. Board Expenditure Report for Fiscal Year 2012-2013

**C. External Relations**

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6. 83<sup>rd</sup> Legislative Session Update Discuss

**D. Chancellor Search**

7. Policy Framework for Chancellor Succession

**IV. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072; and 551.074, the Open Meetings Act, for the following purposes:**

**A. Litigation and Legal Matters**

1. Consultation with legal counsel concerning matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws
2. Consultation with General Counsel on Pending Legal Matters

**B. Personnel Matters**

1. Deliberate the appointment, employment, evaluation, reassignment, duties, leave, discipline, contract status, or dismissal or to hear complaints or charges against the chancellor, employees or board members

**C. Real Estate and Property Matters**

1. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on negotiations

**Reconvene in Open Meeting**

**V. Consider Approval of Agenda Items, Including Closed Session Matters**

**VI. Additional Closed or Executive Session Authority**

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the

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Board June conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.086, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment or specific occasions for implementation of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

## **VII. Adjournment**

**CERTIFICATE OF POSTING OR GIVING NOTICE**

On this 14<sup>th</sup> day of June, 2013, at or before 4:00 p.m., this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the Administration Building of the Houston Community College System, 3100 Main, First Floor, Houston, Texas 77002; (2) the Harris County Criminal Justice Center, 1201 Franklin, Houston, Texas 77002; (3) the Fort Bend County Courthouse, 401 Jackson, Richmond, Texas 77469; and (4) the Houston Community College website, [www.hccs.edu](http://www.hccs.edu). The Houston Community College's public meeting notices for Fort Bend County may be viewed after hours (*i.e.* between the hours of 5:30 p.m. and 7:30 a.m.) on the kiosk located on the west side of the new Fort Bend County Courthouse (the "William B. Travis Building"), located at 309 South Fourth Street, Richmond, Texas 77469.

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Sharon R. Wright, Manager  
Board Services