

**NOTICE OF A SPECIAL MEETING
(BOARD RETREAT)
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

February 2, 2013

Notice is hereby given that the Board of Trustees of the Houston Community College will hold a Special Meeting (Board Retreat) on Saturday, second (2nd) day of February 2013, at 8:30 a.m., or after, and from day to day as required, at The Houstonian, 111 North Post Oak Lane, 3rd Floor, Camelia Room, Houston, Texas 77024. The items listed in this Notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session may be discussed in open session and vice versa as permitted by law. The Board may take final action with regard to items listed in this Notice without further action at a Regular Board Meeting.

I. Call to Order

II. Topics for Discussion and/or Action

A. Orientation and Team Building

1. Community College Mission and Goals
2. Assessing Where We Are
3. Getting to know each other's backgrounds

B. Nationwide Case Studies

1. What some community college have done well and how they did it
2. What some community colleges have done wrong and how they got there
3. Example: College Workforce & Economic Development

C. Roles and Responsibilities of the Governing Board

1. Building Trust
2. Communication
3. Conflict resolution
4. Future direction

D. Fostering the Board/Chancellor Partnership

1. Role Clarification
2. The Executive Team and Board Staff

Houston Community College
Special Meeting – February 2, 2013

E. Board Priorities and Goals

1. Board Self-Assessment and Goals
2. Student Success and Enrollment
3. Board Legal Services
4. Building Relationships with Community and Constituency Groups
5. Consider Increasing Reserve Requirement
6. The Bond Issue Capital Improvement Plan Strategy

F. Priorities for This Year

III. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; and 551.074, the Open Meetings Act, for the following purposes:

A. Legal Matters

1. Consultation with legal counsel concerning matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws

B. Personnel Matters

1. Deliberate the appointment, employment, evaluation, duties, leave, or to hear complaints or charges against employees or board members

C. Real Estate Matters

1. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on negotiations

Reconvene in Open Meeting

IV. Additional Closed or Executive Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Houston Community College
Special Meeting – February 2, 2013

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

V. Adjournment

Houston Community College
Special Meeting – February 2, 2013

Certificate of Posting or Giving of Notice

On this the 30th day of January 2013, at or before 8:30 a.m., this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the HCC Administration Building of the Houston Community College, 3100 Main, First Floor, Houston, Texas 77002; (2) the Harris County's Criminal Justice Center, 1201 Franklin, Houston, Texas 77002; (3) the Fort Bend County Courthouse, 401 Jackson, Richmond, Texas 77469; and (4) the Houston Community College System's website, www.hccs.edu. The Houston Community College's Fort Bend County public meeting notices may be viewed after hours (i.e. between the hours of 5:30 p.m. and 7:30 a.m.) on the kiosk located on the west side of the new Fort Bend County Courthouse (the "William B. Travis Building"), located at 309 South Fourth Street, Richmond, Texas 77469.



Sharon R. Wright, Manager
Board Services